

INTERNET ACCEPTABLE USE GUIDELINES AND POLICY

By using a public Internet workstation at Goodall Memorial Library you agree to abide by the following guidelines:

- All users of electronic information resources such as the Internet are expected to use these resources in a responsible manner, consistent with the educational, informational and recreational purposes for which they are provided and to follow these rules and regulations.

- **Responsible, ethical use of such resources includes, but not limited to the following:**
 - *Using resources for educational, informational and recreational purposes only – not for unauthorized, illegal or unethical purposes.

 - *Respecting the privacy of others by not misrepresenting oneself as another user; by not attempting to modify or gain access to files, passwords, or data belonging to others; by not seeking unauthorized access to any computer system, or damaging or altering software components of any network or database.

 - *Further respecting the privacy of others using public access workstations at Goodall Memorial Library by not interfering with their use.

 - *Making only authorized copies of copyrighted or licensed software or data.

 - *Not sending, receiving, printing or displaying any text or graphics that are legally defined by State of Maine law as “obscene” or “child pornography.” (For more information see ME Revised Statutes Annotated Statute Title 17, Section 2911 (dissemination of obscene matter to minors) and Title 17-A Section 281 et seq.)

 - *Agreeing not to alter or make changes to the setup or configuration of the software or hardware, including the installation of software, plug-ins, or writing of anything to the hard drive without the authorization of Library staff.

- **Access by Minors**
 - *Children under the age of 18 should follow parental (parent, guardian or caregiver) guidelines when using the Internet. The Goodall Memorial Library assumes no responsibility for the use of the Internet by those under eighteen. It is not possible for Library Staff to control specific information children and youth may locate on the Internet. Just as the Library does not vouch for or endorse the viewpoints of written material in their collections, they do not do so for electronic information. Selection policies which serve to govern a library’s purchase of written materials may not apply to material accessed electronically. It is the responsibility of the user (or parent, guardian or caregiver) to determine what is appropriate. Parents may wish to read the guidelines for Child Safety on the Information Highway, produced by the National Center for Missing and Exploited Children and Interactive Services Association.

- **Public Users’ Security**
 - *Users, and the parents and guardians of minors, should be aware that the Internet is not a secure medium and that third parties may be able to obtain information regarding users’ activities. However, the Library will not release information on the use of specific Internet resources by members of the public except as required by law or as necessary for the proper operation of the library.

- **Misuse or abuse of these computers or Internet access may result in suspension of computer use and possibly Library use privileges.**

**Adopted by Library Board of Trustees June 19, 2002
Revised May 2005
Reviewed February 8, 2006
Revised May 2014**